

Job Description

Title	High School English
School	American School of Kuwait
Direct Supervisor	High School Principal

Qualifications

- Current teaching certification appropriate to age level and subject specialization
- A minimum of an undergraduate degree in Education or subject specialty
- A major or minor in the department area
- A minimum of two years teaching experience
- Previous English teaching experience
- An ability to communicate well with others
- A strong knowledge of the subject content throughout all levels
- Willingness to work beyond the work day
- Excellent organizational skills
- A positive attitude
- A proven record of maintaining high standards
- Willingness to supervise co-curricular activities

Preferred Skills

- An ability to multi-task
- Experience in curriculum and assessment development
- Recent and relevant professional development

General Subject Responsibilities

Will teach five sections of English from one or more of the following courses:

English 9: Grammar and Composition

Grammar and Composition focuses on English language skills and academic writing skills. Students study the grammar of English in depth. Academic writing skills prepare the student of the demands of subsequent high school writing. All four essay forms are used with emphasis on exposition and persuasion. Literature is used as a source of ideas for the writing. Research projects are required.

Text: *Elements Of Literature*, Holt, Rinehart and Winston, 1997 Third Course;
Warriner's English Composition and Grammar, Third Course, 1992.

English 10: World Literature

To emphasize the continued development of critical thinking skills, comprehension, literary analysis, writing competency, vocabulary, oral and listening skills, the course requires reading assignments including novels, assigned vocabulary, writing of essays, peer editing, oral presentations, and response/ listening activities. Research projects are required.

Text: *Elements of Literature*, Holt, Rinehart and Winston, 1997, Fourth Course;
Warriner's English Composition and Grammar, Complete Course, 1992.

English 11: British Literature

British Literature focuses on the literature of Great Britain. Writing, discussion, vocabulary development, and critical thinking skills will be applied to the literary forms as expressed through the British character. Readings will be focused on literature from English writers. Students will be expected to apply knowledge of literary terms and literary analysis which they have learned throughout their academic experience. Vocabulary development, reading comprehension, and communication skills will be reinforced through the study of the novel, poetry, essays, and drama. Research papers based on the literature are required.

Text: *Elements of Literature, Literature of Britain*, Holt, Rinehart and Winston, 1997;
Warriner's English Composition and Grammar, Complete Course, 1992.

Spacious classroom, equipped with a computer linked to the library and Internet.

General Teaching Responsibilities

In addition to the subject responsibilities, teachers at ASK are welcomed into a collegial and collaborative working environment. In support of this teachers are expected to

- Communicate and liaise on a regular basis with fellow department/grade members with regard to planning, assessment, parent and community contact, subject organization and classroom issues such including discipline, expectations and routines
- Communicate and liaise with other school colleagues in an effort to promote and establish integrative links and/or awareness
- Take an active role in behavioral management and pastoral care of class and home room groups
- Attend and constructively contribute in staff meetings
- Assist in supervision of student breaks
- Coordinate class activities as deemed necessary
- Maintain up-to-date records of assessment, attendance, planning, reports, conferences, and communication with parents
- Establish links with your parent community to ensure that parents are kept well informed about student progress
- Assist, as required, in the development of curricular materials
- Act as a resource/contact/support for new staff members (i.e. curriculum, schedules, procedures)
- Participate in at least one co-curricular activity per year (stipend)
- Participate in and assist with school events as required

School Hours: 7.00 am to 3.00 am Sunday through Thursday. Classes meet 7.30 – 2.30.
Weekends – Friday and Saturday

Contact: For more information, contact Glenn Hooper, High School principal, at:
hooperg@ask.edu.kw