

Job Description

Title: Elementary Teacher (Grs. 3 – 5)
School: American School of Kuwait
Supervisor: Elementary School Principal

Qualifications

The Intermediate Teacher should have:

- Current teaching certification (appropriate to age level)
- A minimum of an undergraduate degree in Elementary Education
- Previous Elementary teaching experience
- Ability to communicate well with others
- Positive attitude
- An ability to multi-task
- Ability to participate in and establish collaborative structures
- Deep understanding of Elementary students and their needs
- Awareness of or willingness to learn the *Understanding by Design* unit planning process

Preferred Skills

- Proven ability to work in a multi-cultural environment
- Recent and relevant professional development

Elementary Teacher Responsibilities for Grs. 3 - 5

The Intermediate Team is made up of Grades 3 through 5.

Grade 3

In teaching third grade content, teachers strive to develop the whole child—academically, interpersonally, physically, and emotionally. Students remain with the same teacher for language arts, math, social studies, science, and health. Specialists instruct the students in computer science, music, Arabic, physical education, supplemental science lab, art, and library. Language Arts story mapping; comparing and contrasting multiple genres; writing extemporaneously; writing with a purpose/audience in mind; and participating in a variety of group situations. A Guided Reading program is followed, supplemented by the Accelerated Reader program and Literature Circles. Math studies include place value through hundred thousands, advanced addition and subtraction; beginning multiplication and division; basic fractions; basic geometry and algebra; problem solving; graphing; and calculator use. Social Studies reflects history; geography; politics; culture and economics. Science utilizes the scientific method in a laboratory setting to explore the concepts of adaptation of living and non-living things, discover the moon, and understand simple machines and basic scientific skills.

The class day goes from 7:30 a.m. to 2:30 p.m. Class size is limited to 20 – 25 students.

There is one teacher and one instructional assistant shared among grade level team members.

Grade 4

Students in fourth grade are placed in a self-contained classroom for their core curriculum: Math, Language arts, Social Studies, Science and Health. Specialists in Library, Life Lab, Science Lab, Music, Art, Computer Science and Physical Education support learning in the core areas. In Math, various problem-solving strategies are taught, in addition to a review of advanced subtraction, addition, multiplication and division. Fractions and decimals are also introduced. Language Arts includes a variety of creative writing activities, story summaries and story sequencing. Students work in a guided reading program that uses a wide variety of fiction and non-fiction literature. In Social Studies, students study the five regions of the United States, map and globe-reading skills and an in-depth look at Kuwait culture and

traditions. Science includes the study of measurement, the human body, inventions, magnetism, and electricity. In addition to classroom lessons, the students are taught through a "hands-on" laboratory setting weekly. The scientific method is emphasized with each concept. The class day goes from 7:30 a.m. to 2:30 p.m. Class size is limited to 20 – 25 students. There is one teacher and one instructional assistant shared among grade level team members.

Grade 5

Throughout their course work, Fifth Graders concentrate on how and why things happen. In Social Studies, students study US history from the Native Americans to the westward movement, including economic and political systems, historic values and multicultural perspectives in each unit. A three-week unit on Kuwait is also taught. In Mathematics students learn number values, geometry, statistics and probability, and also introduced to pre-algebra. The further development of problem solving skills is emphasized. The Language Arts component includes grammar with an emphasis on the writing process, a rich assortment of novel studies and leveled readers. Each student will be involved in activities that will encourage them to read for meaning and understanding. All students will learn to how to write in paragraphs and to understand the structure and mechanics of writing so they are able to write a research paper. Science includes the areas of physical and life science, environmental issues, and a weekly science lab. In Science, students use the scientific method in the laboratory to learn about microscopes and cells, mixtures and solutions, solar energy, water and variables and their impact on results in experiments. The class day goes from 7:30 a.m. to 2:30 p.m. Class size is limited to 20 – 25 students. There is one teacher and one instructional assistant shared among grade level team members.

General Teaching Responsibilities

In addition to the grade level expectations, teachers at ASK are welcomed into a collegial and collaborative working environment. In support of this, teachers are expected to:

- Communicate and liaise on a regular basis with fellow team department/grade members with regards to planning, assessment, parent and community contact, subject organization and classroom issues such including discipline, expectations and routines
- Communicate and liaise with other school colleagues in an effort to promote and establish integrative links and/or awareness
- Take an active role in behavioral management and pastoral care of class and homeroom groups
- Attend and constructively contribute in staff meetings
- Assist in supervision of student breaks
- Coordinate class activities as deemed necessary
- Maintain up-to-date records of assessment, attendance, planning, reports, conferences, and communication with parents
- Establish links with your parent community to ensure that parents are kept well informed about student progress
- Assist, as required, in the development of curricular materials
- Act as a resource/contact/support for new staff members (i.e. curriculum, schedules, procedures)
- Participate in at least one co-curricular activity per year (stipend)
- Participate in and assist with school events as required

School Hours: 7:00 a.m. to 3:00 p.m. Sunday through Thursday. Classes meet 7:30 a.m. – 2:30 p.m. Weekends – Friday and Saturday

Contact: For more information contact Dr. Susan Boyer (Elementary School Principal) at boyers@ask.edu.kw

(Revised October 2008)